

# CEU Instructions for APA, ASHA, BACB, NASW

Autism New Jersey 41<sup>st</sup> Annual Conference | October 19-20, 2023

**Who?** These instructions are only for currently credentialed behavior analysts, psychologists, speech-language pathologists, and licensed clinical social workers.

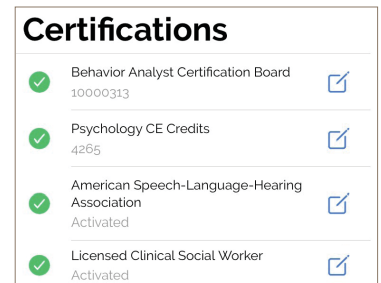
Looking for DOE Professional Development Hours? You'll receive a certificate of attendance at the end of the day. No need to use CEU Helper or these instructions.

**What?** Use the "CEU Helper" app for obtaining CEUs for qualified workshops as listed in the Whova app.



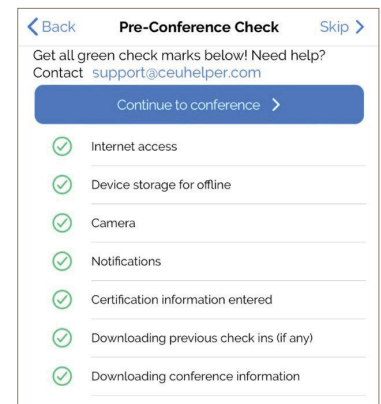
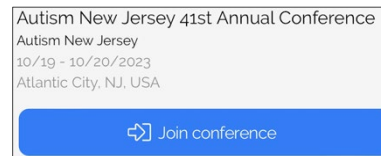
## Before the conference

- Add the CEUHelper app to your mobile device and sign in with the email used to register for the conference.
- Select "Settings" ⚙️ on the bottom of the screen, then "Update Certifications" to indicate what type of credits you are earning.
- Choose only from these four (4) selections:



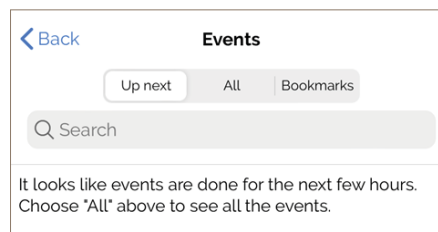
## When you arrive

- Select "Autism New Jersey 41st Annual Conference"
- "Join conference"
- A "Pre-Conference Check" will identify any problems (e.g., allow the app to access the camera for scanning QR codes for signing in and out).



## During the conference

- To begin earning CEs, select "Browse and Check In." (You can select "up next," "all," or "bookmarks")
- Scan the QR code posted on the wall or with volunteers.
- Arrive within **5** minutes of the start time and stay until the end to earn CEUs.



## After the conference

- Select "Leave the Conference" **ONLY** after when you have checked out of your very last workshop of the **entire event**. This step must be completed to receive your CEs.

## Evaluations

- Complete your workshop evaluation. Those earning BACB CEUs can rate their workshops directly in Whova via the "rate session" button. For those earning APA, ASHA, and NASW CEUs, click the survey link under each workshop description in Whova.

## Certificates

- Expect to receive your certificate(s) in 3-4 weeks via email.

## Need help or other options?

- Please ask at the help desk or check-in desk. We're available to help!

